



## FORENSIC INVESTIGATOR

**Status:** Fixed-Term

**Location:** Nelspruit Office

**Grade:** D2

**Reporting line:** Senior Manager: Forensic

### Role Mandate

To conduct forensic investigations related to fraud, theft, corruption, and other irregularities/ unethical behaviours for SAFCOL Group and its subsidiaries (South Africa and Mozambique) in line with the anti-corruption strategy and associated plans that supports company goals and objectives achievement.

### Key Accountabilities

- Contribute on development and implementation of fraud prevention, detection and corruption strategies
- Promote and maintain a zero-tolerance culture related to fraud and corruption across SAFCOL Group
- Provide inputs on development of anti-corruption plans, policies review, procedures and standards
- Provide expert guidance on implementation of forensic related policies and forensic investigation methodology
- Formulate forensic investigation project plan and obtain approval
- Conduct forensic investigations i.e. theft, fraud, embezzlement, conflict of interest, collusion, bribes etc. in line with required standards
- Perform forensic investigations and digital forensic in line with Forensic Audit charter and methodology
- Conduct forensic investigation interviews with role players i.e. witnesses, experts and suspects in line with forensic investigation standard
- Gather, review and analyse data and/or evidence as part of an investigation process
- Collaborate with outsourced forensic investigators, monitor and quality assure outsourced forensic investigation cases and related activities
- Testify as an expert witness during disciplinary proceeding/ CCMA/ court of law or any other legal proceedings
- Provide support to business related litigation processes, compile statements and affidavits as and when required
- Facilitate implementation of forensic interventions, projects and activities across SAFCOL Group
- Identify risks and control weaknesses related to processes, standards and procedures arising from investigations
- Contribute on development of fraud and corruption risk registers and assist functional heads with risk reviews and risk registers updates
- Perform risk assessments to identify high fraud risk areas for potential fraud
- Clearly define fraud related issues, corruption and identify root cause thereof
- Provide recommendations to improved identified weak internal controls, processes, ensure corrective action plan is developed/ implemented
- Contribute and conduct anti-corruption, whistleblower training and awareness across SAFCOL Group
- Liaise with law enforcement agencies, foster good relationships, enhance business processes and methodologies
- Prepare comprehensive, coherent investigative reports/ memoranda and submit to relevant stakeholders timeously
- Keep abreast of latest fraud detection techniques, process and practices

### Minimum Requirements

- Grade 12
- Bachelor's Degree and or B-Tech (NQF Level 7) in Accounting/ Forensic/ Forensic Audit/ Internal Audit/ Law/ Legal/LLB
- Bachelor of Honours Degree and or Post Graduate Diploma (NQF Level 8) in Accounting/ Forensic/ Forensic Audit/ Internal Audit/ Law/ Legal/LLB will be added advantage
- Certified Fraud Examiners (CFE)/ Fraud Practitioner South Africa (FPSA)
- Registered Professional Membership of Association of Certified Fraud Examiner (ACFE) /Institute of Commercial Forensic Practitioners (ICFP)
- Certified Internal Auditor (CIA) will be added advantage
- 5 Years' experience in conducting complex Forensic Investigations/ Forensic Auditing/ Fraud Prevention or related field
- Previous experience in SAPS criminal investigation or law enforcement will be added advantage
- Previous experience in a Public Sector (preferably Schedule 2 entity in terms of Public Finance Management Act) will be added advantage
- Valid driver's license

### Leadership Competencies

- Driving change
- Operational delivery
- Self-awareness
- Business acumen
- People management

### Behavioural Competencies

- Attention to Detail and Integrity
- Result Orientated
- Planning & Execution
- Teamwork and Communication
- Relationship Building

### Technical Competencies

- Forensic investigation techniques
- Report writing and Fraud Risk Management
- Criminal law and litigations knowledge
- Whistle-blower management
- Governance, Reporting and Control

**SAFCOL Group is an equal opportunity company with the focus on gender equality and people with disabilities. Employment Equity will be taken into consideration in terms of all appointments within SAFCOL.**

**By submitting your CV to SAFCOL, you hereby give permission to circulate your information to the interview panel members for this vacancy only. Your information will not be used for any other position/purpose and will be disregarded after an offer has been made.**

Interested qualified individuals can e-mail a concise CV and must submit relevant copies of qualifications in confidence to:

Ms. Nozipho Tembe, Human Capital Practitioner, [nozirecruitment@safcol.co.za](mailto:nozirecruitment@safcol.co.za) Tel no: 013 754 2700

**Closing date: 28 November 2024**

Should you not have received a response within 30 days of the closing date, please consider your application unsuccessful.