REQUEST FOR QUOTATIONS (RFQ)

You are hereby invited to submit Quotation for the requirements of SAFCOL SOC LTD		
RFQ number:	**RFQ/FIN/008/2025**	
RFQ Issue Date	**31 March 2026**	
Closing date and Time	**07 April 2026 At 12:00PM (Late submissions will NOT be considered)**	
RFQ validity period:	**60 days (commencing from the RFQ Closing Date)**	
RFQ Description:	**APPOINTMENT OF AN INDEPENDENT FINANCIAL ADVISORY FIRM TO DEVELOP, TEST, VALIDATE, FORMALLY SIGN OFF A COMPREHENSIVE FINANCIAL BUSINESS MODEL FOR TIMBADOLA**	
Technical/Specification queries must be emailed to:		**Zwelakhe.Fakude@safcol.co.za** **Please use the RFQ Number on the subject of the email when submitting your query**
		013 754 2700 /Cell: 063 705 1195
RFQ responses must be emailed to :		**RFQCentralNSP@safcol.co.za** Please use the RFQ Number and Description on the subject of the email when responding to this RFQ. Submission/quotations not sent to **RFQCentralNSP@safcol.co.za** will not be considered

NAME OF SERVICE PROVIDER:____

TOTAL PRICE (INCL VAT):____

CONDITIONS OF THIS RFQ

- Service providers must complete in full the RFQ document and ensure that quotation is on the **company letterhead**.
- Quotations must be e-mailed to the address provided herein All service providers must submit their B-BBEE Verification Certificates from Verification Agencies accredited by the South African Accreditation System (SANAS) OR an EME/ QSE sworn affividavit **signed by the EME representative and attested by a Commissioner of Oaths**
- Late and incomplete submissions will not be accepted.
- Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SAFCOL before RFQ closing date.
- All SBD documents must be always signed and sent back with the quotation
- Service Providers bidding as a Joint Venture - Consolidated BEE certificate in cases of Joint Venture

SPECIAL CONDITIONS OF THIS RFQ

- Accepted RFQ's will be communicated by way of an official purchase order or a promisory note signed by a duly authorised official . Accordingly no goods; services or works must be prepared or delivered before an official purchase order or a promisory note is received by the respondent, .
- All prices quoted must be firm and be inclusive of Value Added Tax(VAT), where applicable
- The lowest or any offer will not necessarily be accepted and SAFCOL reserves the right to accept any offer either in full or in part.
- The offer shall remain binding and open for acceptance by SAFCOL during the validity period indicated and calculated from the closing time and date of this RFQ.
- SAFCOL reserves the right not to make an appointment for this RFQ.

PROTECTION OF PERSONAL INFORMATION

- In responding to this RFQ , SAFCOL acknowledges that it may obtain and have access to personal data of the respondents. SAFCOL agrees that is shall only process the information disclosed by bidders in their response to this RFQ for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

- Furthermore, SAFCOL will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SAFCOL requires Respondents to process any process any personal information disclosed by SAFCOL in the bidding process in the same manner

REASONS FOR DISQUALIFICATION

Service providers will be disqualified for the following:

1. Non compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.

2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts and or;
4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
5. Failure to quote in line with the specification

I hereby accept the above-mentioned conditions

This RFQ is subject to the SAFCOL general conditions of the RFQ, and SAFCOL's general conditions of purchase , if applicable, any other special conditions of contract (SCC).

NAME OF BIDDER (COMPANY NAME)…………………………………… SIGNATURE…………………………

CAPACITY……………………………………………… DATE…………………………………..

TERMS OF REFERENCE/SCOPE OF WORK

APPOINTMENT OF AN INDEPENDENT FINANCIAL ADVISORY FIRM TO DEVELOP, TEST, VALIDATE, FORMALLY SIGN OFF A COMPREHENSIVE FINANCIAL BUSINESS MODEL FOR TIMBADOLA

1. BACKGROUND

SAFCOL is a State Owned Company (SOC) under the Department of Public Enterprises (DPE). The company's mandate is to conduct forestry business, including timber harvesting, timber processing and related activities, both domestically and internationally.

SAFCOL has identified the need to upgrade and refurbish the Timbadola Sawmill. The planned reinvestment aims to increase the mill's processing capacity from the current 100,000 m^3 to approximately 160,000 m^3 per annum, aligning production with available raw material, reducing operational costs, and meeting market demand for high-quality lumber products.

The reinvestment project is essentially a full overhaul of Timbadola, with the following rationale and objectives:

• Increase capacity to match raw material available in the area and as far as Woodbush;
• Increase efficiency and recovery;
• Decrease operational costs and overhead costs;
• Mitigate the risk of major equipment break-down or failure, leading to reduced production;
• Increase the value of the products, thereby increasing revenue for the sawmill;
• Employ updated sawmill technology to optimise value, profitability, and sustainability; and
• Satisfy the market/clients with desired quality lumber products.

Given the size, nature, and complexity of this project, SAFCOL requires the support of a technical advisor to develop a robust and technically sound financial model that will facilitate the assessment of the project's feasibility.

2. PURPOSE

The purpose of this submission is to request the appointment of an independent financial advisory firm to develop, test, validate and formally sign off a comprehensive financial business model for Timbadola and to ensure the financial model is independently constructed using operational information and assumptions provided by Operations, and aligned with SAFCOL governance requirements.

3. SCOPE OF WORK

3.1 Independent Model Development

The appointed firm will be required to:

• Independently construct a full financial business model for Timbadola without reliance on prior internal modelling.
• Review, interrogate, and test all operational inputs and assumptions received from Operations.
• Apply recognised, industry-standard financial modelling methodologies and modelling best practices.

3.2. Evaluation of Key Model Components

The model must incorporate and critically assess:
• Revenue assumptions: pricing, volumes, market conditions, production outlooks.
• Revenue streams – lumber and biomass income.
• Cost structures and cost drivers: fixed/variable costs, operating expenditure, maintenance costs, and input costs.
• Capital requirements: capex plans, replacement capex schedules, and lifecycle costing.
• Funding structure and financing assumptions: debt/equity mix, interest rates, repayment structures, covenants.
• Cash flow projections: including working capital cycles and liquidity considerations.
• Key financial metrics: NPV, IRR, payback period, profitability ratios, gearing measures, and other relevant indicators.

3.3. Scenario and Sensitivity Analysis The appointed firm must build:

• Scenario analysis (e.g., base case, downside case, upside case).
• Sensitivity analysis to test model robustness under varying assumptions such as price changes, production levels, operating costs, interest rate movements, the replacement of biomass with oil and coal in the CHP process and capex adjustments.
• Risk assessment highlighting financial sustainability and key risk exposures.

4. MODEL TESTING AND VALIDATION

The independent advisor must:
• Test the internal logic, calculations, links, and consistency of the model.
• Validate all assumptions for reasonableness, internal consistency, and supportability.
• Confirm that methodologies applied align with professional, ethical, and industry standards.

• Provide feedback on robustness, accuracy, and areas requiring clarification or adjustment.

5. DELIVERABLES

The independent advisor is expected to deliver the following:

• Fully developed and functional financial business model.
• Model documentation, including assumptions register and technical notes.
• Comprehensive model validation and review report.
• Formal sign-off letter from a suitably qualified senior professional.
• Presentation of final model and findings to EXCO and FINCO.

Upon completion, the independent advisor must:
Provide a formal, written professional sign-off confirming that the model is:
O Technically sound and mathematically accurate.
O Internally consistent and traceable.
O Built on reasonable and supportable assumptions.
O Fit for purpose for EXCO and FINCO decision-making.

Deliver a detailed Model Development Report that includes:
O Summary of inputs and methodologies.
O Testing and validation outcomes.
O Scenario and sensitivity analysis results.
O Identified risks and recommendations.
Present the findings and sign-off to EXCO and FINCO, providing adequate assurance prior to submission to the Board.

6. SERVICE PROVIDER REQUIREMENTS

The Service Provider shall use a results-based management approach and ensure the highest standard of work and timely deliverables at every stage of this assignment. In particular, the service provider shall ensure clarity of objectives and process during consultations, countercheck all facts and figures cited, ensure that the content and format of the Project Evaluation and Financial Model meet the highest standards and is aligned to SAFCOL internal policies if any. The Service Provider shall have developed similar financial models for the major industry players and have experience in developing financial models and project evaluation and documents for large companies. Furthermore, the service provider must be:

6.1 Willing to meet as and when required with the Project Management team to consolidate work or get additional information.
6.2 Available via mobile during office hours and even on weekends if necessary, should the need arise in order to meet deadlines.
6.3 Able to work under pressure and pay attention to detail.

6.4 Willing to make changes / amendments as and when requested and depending on the number of reverts.
6.5 Available for EXCO, FINCO and Board and other meetings deemed necessary, take comments/inputs, and amend accordingly.
6.6 Able to present to SAFCOL EXCO, FINCO, Board and other management.

7.QUALIFICATIONS AND EXPERIENCE

7.1 5-10 years demonstrable experience in developing and facilitating financial modelling from a project evaluation perspective. + The ideal service provider will have knowledge of and/or proven expertise in financial modelling, project evaluation and other relevant concept
7.2 Experience in group facilitation skills.
7.3 Excellent communication and writing skills in English.
7.4 The service provider must demonstrate either forestry processing/similar industry experience or a background of working with a forestry company.
7.5 The service provider must demonstrate project management experience or a background of working with complex projects.
7.6 The project lead/facilitator must have an NQF Level 8 or higher qualification Financial Accounting/ Financial Modelling/Finance or equivalent.
7.7 The service provider must demonstrate a proven track record of successfully developing financial models for companies operating within similar industries, with a clear specification that these companies should have a comparable operational scale, as defined by annual revenue and employee count, to ensure relevance and applicability to our organizational context.
7.8 Submit at least three (3) references of where the similar work was conducted.
7.9 Submit at least three (3) hard-copy/printed sample documents (e.g. Financial Models and supporting reports that are not confidential) of previous work conducted.
7.10 The Service Provider must, at their own cost, be able to travel to the SAFCOL Head Office on request, Timbadola sawmill in Limpopo and present the report to various SAFCOL committees on-site in Gauteng. There will be no reimbursement for this travel.

8. MANDATORY REQUIREMENT

The project lead/facilitator must have an NQF Level 8 or higher qualification in Financial Accounting/Financial Modelling/Finance and a finance related professional accreditation.

The appointed firm must demonstrate:
- Proven expertise in financial modelling, valuation, and corporate finance.
- Independence from Timbadola Operations or any related modelling work.
- Professional accreditation (e.g., CFA, CA(SA), or equivalent).
- Experience in modelling for capital-intensive industries or similar operations.

9. REPORTING

The Project Lead/Facilitator and Consultant/Formulator/Report-writer shall report to the Chief Financial Officer, and perform the assigned tasks under the guidance and direct supervision of the

CFO. The GM: Tax and Treasury will, among other things, facilitate the consultant's contacts with key
stakeholders and access to relevant documents within the company.
The timelines for model development, review, and sign-off will be agreed with CFO, but the advisor must indicate expected delivery timeframes aligned to project urgency.

10. TIME LIMIT

The timelines for model development, review, and sign-off will be agreed with CFO, but the advisor must indicate expected delivery timeframes aligned to project urgency.

11. EVALUATION CRITERIA

The evaluation criteria for the assessment of the proposals will be based on both qualitative and financial aspects of the proposal. Service Providers will be evaluated on functionality. The bidders who score the minimum threshold provided on functionality will be further evaluated on price and specific goals provided in terms of the Preferential Procurement Regulations, 2022. The Bid documents will be evaluated individually on a score sheet, by a representative of the evaluation panel according to the evaluation criteria indicated in the Terms of Reference. Service Providers will be shortlisted and may possibly be invited to do a presentation on their proposals at their own cost.

1. <u>RETURNABLE DOCUMENTS</u>

- Fully completed and signed RFQ
- Official Quotation on the company letter head
- Latest Tax Clearance
- Latest BBBEE certificate- SANAS Accredited or sworn affidavit for EME/QSE
- CSD Report or (MAAA number)
- ID copies of company directors
- Supplier Code of Conduct

I, the undersigned, for and on behalf of the Service Provider, hereby confirm that I/we understand the information as stated above and that I/we will comply with all of the above.

……………………………………..	………………………………….
Name (print)	**Signature**
……………………………………..	……………………….………..
Capacity	**Date**

Evaluation Criteria

Quotations will be evaluated in accordance with SAFCOL Supply Chain Management Policy and Preferential Procurement Policy Framework Regulations of 2022; the bid evaluation process shall be carried out in the following phases namely:

Phase 1(a): Administrative Compliance Evaluation

Phase 1(b): Mandatory Requirements

Phase 2: Functionality Evaluation

Phase 3: Price and Specific Goals Evaluation

Phase 1: Administrative Compliance requirements

1. Completion in full of the Request for Proposal document
2. Completion of all SBD Forms(Declaration Forms)
3. Proof that tax matters with SARS are in order(SARS Pin Number/ Tax Clearance Certificate)
4. Proof of company registration documents(e.g Pty;Trust; CC etc)
5. Original or copy of B-BBEE Level of contribution Certificate or Sworn Affidavit signed by the deponent and the Commissioner of Oath (Failure to attach certificate will lead to non-allocation of points)
6. Registration with National Treasury Central Supplier Database (CSD), if not registered on CSD, successful bidder must register within 7 working days of award
7. ID copies of company directors

Phase 1(b) Mandatory Requirements

DESCRIPTION	COMPLY	DO NOT COMPLY
The project lead/facilitator must have i. an NQF Level 8 or higher qualification in Financial Accounting ii. and a relevant finance related professional accreditation		

Phase 2: Functionality Evaluation

<table>
<tr><th>DESCRIPTION OF CRITERIA</th><th>METHOD OF EVALUATION</th><th>POINTS ALLOCATION</th></tr>
<tr><td rowspan="5">Company experience = 20
Bidders must demonstrate, by submitting signed reference letters from former clients, outlining their relevant experience in development, review of financial models and/or project evaluation within the past 5 years.

Note: Signed reference letters (on client’s letterhead) must clearly capture the following:

a. Employer, contact person and telephone number/email address.
b. Description of work (service).
c. Date when the service was rendered.

SAFCOL Supply Chain Unit: Reserves the right to conduct the verification of the signed referral letters with the clients during the Bid Evaluation process.</td><td>No signed reference letters</td><td>0</td></tr>
<tr><td>1 signed reference letter</td><td>5</td></tr>
<tr><td>2 signed reference letters</td><td>10</td></tr>
<tr><td>3 signed reference letters</td><td>15</td></tr>
<tr><td>4 or more signed reference letters</td><td>20</td></tr>
<tr><td rowspan="2">Financial validation and assurance capability = 10
Bidders must demonstrate that they have previously worked on similar projects and have also undertaken validation and assurance of assumptions by submitting a signed reference letter from former client, which also indicates the success rate of the overall project.

Note: Signed reference letters (on client’s letterhead) must clearly capture the following:

a. Employer, contact person and telephone number/email address.
b. Description of forestry work/service.</td><td>0 reference letters</td><td>0</td></tr>
<tr><td>At least one reference letter</td><td>10</td></tr>
<tr><td rowspan="2">Forestry Processing experience. = 10

Bidders must provide proof that the allocated team for this project have</td><td>Less than 2 years’ experience</td><td>0</td></tr>
<tr><td>3 years’ experience</td><td>5</td></tr>
</table>

forestry processing experience by providing a concise CV of key project team members/specialists with at least three (3) relevant contactable references for similar work done. These samples will be assessed for relevance and quality and will only be considered if the quality (design, layout, editing, and corporate writing) is considered to be of the standard expected by SAFCOL.	5 years' experience	10
Project Management Experience. = **10** Bidders must provide proof that the allocated team for this project have Project Management experience by providing a concise CV of key project team members/specialists with at least three (3) relevant contactable references for similar work done. These samples will be assessed for relevance and quality and will only be considered if the quality (design, layout, editing, and corporate writing) is considered to be of the standard expected by SAFCOL.	Less than 2 years' experience	0
	3 years' experience	5
	5 years' experience	10
Project Team (10) The Service Provider must demonstrate in an organogram or company structure, and briefly explain what the function of that is, that the project team appointed has at least the following key roles: - **Project manager/project lead:** Oversee the project and monitor overall progress. Resolve any issues that may arise and ensure that the project timelines are met. - **Facilitator/Consultant/formulator/report-writer/researcher** Workshop Facilitation. Delivery of Workshop Documents. Ensure that the deliverable is of a high quality. In-depth analysis. Research and in-depth analysis. Analytics and Pack development. Delivery of Documents.	No project team or project team does not contain any of the mentioned key roles	0
	Project team with the following: • Project manager • Project lead/ Facilitator • Consultant/formulator/report - writer/researcher.	10
Experience of project team(s) = 30	**Project Manager/ Project lead**	
	Less than 2 years' experience	0
The Service Provider must demonstrate that the key specialist(s) appointed to the project has the relevant experience to perform the work. The key specialists are: - **Project manager/ project lead:** Develop the financial model	2-5 years' experience	5
	6 or more years' experience	10
	Consultant/formulator/report-writer	
	Less than 1 years' experience	0

Oversee the project and monitor overall progress. Resolve any issues that may arise and ensure that the project timelines are met. Ensure that the deliverable is of a high quality. - **Consultant/formulator/report-writer** In-depth analysis. Validation. Research and in-depth analysis. Analytics and report development. Delivery of Project Documents. Attach a concise CV of key project team members/specialists with at least three (3) relevant contactable references for similar work done.	1-4 years' experience	5
	5 or more years' experience	10
Methodology for the development, review, sensitivity and scenario analysis, validation of inputs and reporting (10) The Service Provider must provide a complete and step- by-step project financial modelling methodology indicating their approach and methodology for conducting the work required, i.e. their proposed project plan must take into account the timelines and how the elements detailed below will be carried out. The methodology must cover all the scope elements as detailed below: • • Define purpose and context • Establish model architecture • Data collection and assumption development • Development of model and key evaluation metrics • Financing and funding structure • Integrate financial statements • Valuation and investment metrics • Sensitivity and scenario analysis • Model validation and quality assurance • Reporting and decision support • Iteration and version control	No approach, a poor methodology provided and does not cover all the elements.	0
	The methodology that covers all the scope elements below • Data gathering • Development of model key evaluation metrics • Validation of inputs • Sensitivity and scenario analysis • Report writing	10
Total Points of functionality		**100**
Minimum Score of functionality		**70**

3: Price and Specific Goals Evaluation

Only bids that meet the requirement will be evaluated further in terms of price and specific goals evaluation, as follows:

CRITERIA	POINTS
Price	80
Specific Goals	20
TOTAL	**100 points**

SPECIFIC GOALS FOR THIS RFQ AND POINTS THAT MAY BE CLAIMED ARE INDICATED AS PER TABLE BELOW:

Criteria	Points
	(80/20 system)
At least 51% and above Black Owned entities	5
At least 30% and above Black Women Owned	5
At least 51% Owned By People With Disabilities	5
At least 51% Youth Owned	5
Total Points	**20**

DOCUMENTS REQUIREMENT FOR VERIFICATION OF POINTS ALLOCATION:

No.	Procurement Requirement	Required Proof Documents
2.1	51% and above Black Owned entities	• CIPC registration documents • Valid B-BBEE certificate/sworn affidavit • South African Identification Document
2.2	30% and above Black Women Owned	• CIPC registration documents • Valid B-BBEE certificate/sworn affidavit • South African Identification Document
2.3	Atleast 51% Owned By People With Disabilities	• Letter from the Doctor confirming Disability • South African Identification Document • Valid B-BBEE certificate/sworn affidavit
2.4	Atleast 51% Youth Owned	• CIPC registration documents • Valid B-BBEE certificate/sworn affidavit • South African Identification Document
2.5	Implementation of RDP goals (Locality) Points	• Proof of residence in a form of a Municipal Bill or letter from recognized council confirming business address of the bidder • South African Identification Document

SAFCOL SUPPLIER CODE OF CONDUCT

Click on the following link to access the SAFCOL Supplier Code of Conduct and confirm as indicated below:

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.safcol.co.za/wp-content/uploads/2023/12/SCM-DOC-001-SUPPLIER-CODE-OF-CONDUCT.pdf

I confrm that I have read and understood SAFCOL supplier code conduct and that I will adhre to all the conditions contained therein.

NAME OF BIDDER (COMPANY NAME)... SIGNATURE.............................

CAPACITY.. DATE.......................................

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[1] in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2

[1] the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
………………………………………………………………………………………
………………………………………………………………………………………

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
……………………………………………………………………………….
……………………………………………………………………………….

3 DECLARATION

I, the undersigned, (name)………………………………………………………………………. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[2] will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

[2] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the

bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……………………………… ..……………………………………………
Signature Date

……………………………… ………………………………………………
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total Points for PRICE and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin	=	Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
At least 51% and above Black Owned entities	5	
At least 30% and above Black Women Owned	5	
At least 51% Owned By People With Disabilities	5	
At least 51% Youth Owned	5	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm……………………………………………………………………….

4.4. Company registration number: …………………………………………………………...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deeme necessary.

…………………………………………
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……………………………………………………………
DATE: ……………………………………………………………

ADDRESS: ……………………………………………………………
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